

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 3rd December 2024 at 19.00

Present: Cllr Baylin, Cllr Greer, Cllr Healy-Dufosse Belton, Cllr Kirk (Chair) & Cllr Mason.

In Attendance: NYC Councillor Moorhouse, Angela Livingstone (Clerk), Lee Marley (Cemetery and Services Superintendent), 4 residents.

24.114 Apologies for absence and declaration of Interests

There were apologies for absence from and Cllr Blackmore and Cllr Greenwell the reasons for apologies were accepted. There were no declarations of interest.

24.115 Minutes from the Parish Council Meetings held on Tuesday 5th November 2024

24.115.1 It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 5th November 2024 as a true and accurate record. Minutes were signed by the Chair.

24.115.2 There were no matters arising from the minutes of the meeting.

Parish Councillors agreed to change the order of the agenda to enable residents' participation on the next item as all were attending for this topic.

24.116 Allotments

24.116.1 Update re COF application – The Chair informed of an email received on 21st November from the Community Ownership Fund team regarding the application, a telephone call followed this, where he confirmed that the Parish Council still wanted to stay within the scheme and have our proposal on the table. They acknowledged the long timescale and informed that the decision was anticipated in December, a further call for additional information may also be made. It was questioned if the information could be shared, this was agreed as one of the email recipients had already given information out. The Chair informed that he would advise of any contact when this was received, and future requirements would then be looked at. Cllr Greer questioned if there was still contact with the landowner, this was confirmed but it was also confirmed that there was as yet no agreement that if the price was met that it would be accepted. The protection on the land as allotments was still in place and Planners would not look for it to be developed, the other field could be developed on if this could be accessed and if different land was offered the allotments could be moved.

24.116.2 Allotment report – The Clerk had provided a report on the allotments and had drawn attention to the following matters

- Correspondence from NYC Enforcement regarding a fire which had been reported by a resident. The Clerk had made contact by email (with tenants who had provided their email addresses) and advised of the complaint and reminded tenants of details within the tenancy agreement. Fire still being investigated.

ACTION: Clerk

- Mr Marley was aware of several wells on the allotments which were known by tenants, but he had found an additional well on a recently vacated plot. He advised that the wells were in excess of 8 feet deep. **RESOLVED:** The Parish Council approved that the GAPC team fill wells with allotment waste and the Clerk requests by email and with signs on the site for tenants to inform if there is any known wells. It was agreed that tenants should not be using wells, an allotment was for growing fruit and vegetables and that water was provided on site. **ACTION: GAPC Team/Clerk**

- There had been a request for clarity on works required by the GAPC team to clear any vacant plots. **RESOLVED:** Cllr Greer and Cllr Mason to work in conjunction with Cllr Baylin as a working party to support Mr Marley on requirements on the allotments. **ACTION: Allotment Working Party**

- The Chair informed that the Allotment Fund Account was £50,838.22 at the 28th November. It was confirmed that any funds from recent events were being accumulated in a separate pot as this was a new group formed when sufficient funds had been accumulated for the Allotment fund and the last payment to this account had been in June.

24.116.3 Community Orchard Proposal – report received. The Chair suggested that as the decision on the grant was close, any discussion on the proposal was deferred until the future was known. If the grant was received there would be negotiation with the landowner, if not there would be other negotiations required. The proposal had suggested that two people would put their names on the waiting list which was currently quite short, and they would be responsible to clear the plots as detailed. It was asked that due to the condition of the plots that these be given free of charge for the first year. There had been information received that people had been seen on the proposed Orchard plot clearing this already and the Chair informed that the insurance did not cover the clearing of the plots, this would be different if it was allocated to a named person. The Clerk reminded that no-one should be going onto a plot which was not their own allocated plot before the gardens were checked for wells. A decision on the future of the plot either returning to being two allotment gardens or becoming a Community Orchard would be decided at a future meeting when costs and implications could be looked at.

24.116.4 Fly Tipping - Cllr Baylin informed he had challenged a tenant regarding wood chippings being dumped on land away from their plot. He explained the issues with this creating a focal point for additional rubbish dumped on the same site. There had been some new fly tipping at Skottowe entrance and the other fly tipping from the previous weekend had been reported to the police with prescription tablets being part of the waste. Cllr Baylin stated that this would continue to be an issue until the access to the allotments was controlled. Mr Marley informed of the measures in place at Stokesley allotments who ensured their allotments were well kept and issued keys for access at a cost of £25 each. He stated that a height restriction bar could be added to the current gates to restrict access to vans and pickups, this could be opened when tenants needed.

24.117 Police report. Police Report

24.117.1 Report from North Yorkshire Police – 1st – 31st October 2024 - ASB Personal 1, theft 5, violence against the person 3. Total October 9. Report received 3.12.24 for November data – 1st – 30th November 2024 - ASB Nuisance: 3, Criminal Damage 3, Residential Burglary: 1 – attempted, Theft: 1 – theft of fuel, 1 – cash from residence, 1 – theft from shop, Violence Against the Person: 2. Total November 12.

24.117.2 CCTV requested by the Parish Council for the Play Park had not been approved, the Police advised that the incidents did not reach the required threshold, and the frequency needed to be consistent and prolonged. The Clerk asked that in future instead of just spending time rectifying the issues of youths mounding piles of play bark for bike ramps and fires in bins, that all incidents were photographed and times given and these could be reported. RESOLVED: Clerk to question if there was any progress on the recent fly tipping or the incident from earlier in the year with youths damaging the play park. **ACTION: Clerk**

24.118 Report from NYC Councillor

24.118.1 Cllr Moorhouse informed that of the planning applications for extensions which had gone to appeal for Rye Hill, one had been allowed and the other was enforcing a removal as regulations were not followed. The Chair informed Cllr Moorhouse that the Parish Council did not receive any information on decisions from NYMNP.

24.118.2 It was advised that the Community Safety Partnership had been restarted, with more initiatives with CCTV cameras, but concerns that these were regularly vandalised.

24.118.3 Cllr Moorhouse stated that she had seen that the Parish Council were meeting with the Operations Officer to discuss their concerns with the bins in the village. She stated that North Yorkshire Council were looking at the service across the full council and looking at which bins were being used. The concerns of a bin no longer being emptied at the path to the Play Park were discussed, this was overflowing and unhygienic at a play area. This would be highlighted at the meeting along with the bin not being emptied at the path to the side of the football field and the removal of the waste bin near Sams Bakery.

24.119 Lease approval

Village Hall and Yatton House lease –The Chair and Clerk had met with the Solicitor and an amended draft lease had been provided for Yatton House. Their trustees were looking at this and this would be an agenda

item for the January meeting for approval. The Village Hall licence had also been discussed and this was still awaited.

24.120 Planning Matters

24.120.1 Planning applications – Consultation Responses. –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB24/02137/CAT Friends Meeting House High Green	Application for works to tree in a Conservation Area	Tree within the Cemetery area, which appeared decayed. No observations.
ZB24/02173/FUL 84 Wainstones Close	Proposed Dormer Extension to Front and Forward Extension to Garage	The works were to the front of the property and proposals were similar to other extensions within the road. No observations.
ZB24/01933/FUL EE Telecommunication Mast Site NYK0099 Langbaugh Hall	Application for change of use from land to garage/workshop to site single storey detached garage for storing and maintaining cars.	Works were out of site from the road with no impact. No observations.
ZB23/01580/MRC Angrove Park	Modification of condition 9 (landscaping) and 20 (occupancy) from previously approved application 16/02048/FUL -Change of use of land to holiday lodge park (54 Lodges) with associated reception building, solar farm, landscaping and amenity ponds, together with formation and alteration of highway access and internal roads and associated car parking (As Amended: Proposed Layout Plan and Pitch Break Plan [November 2024] and Habitat Management and Monitoring Plan received on 22.11.2024)	The Chair informed that the original application had been for over 100 lodges on the estate. Ward Councillors had objected, and the planning officers persuaded to accept 50 lodges. All agreed that the lodges were well spread out. There had been several small planning amendments received on access and roads, changing a unit to office and an extension to the café. The significant application which had been rejected by the Parish Council was to change from lodges generally owned by individuals to some used for static caravans with a much higher density. Cllr Moorhouse informed that groundworks had been noted in the summer and this had prompted an enforcement issue and the need to submit a planning application. She informed of a site visit to be held on 6.12.24 at 10am. RESOLVED: Parish Council to continue to object on overdevelopment, changes to the nature of the site and the proposals not being appropriate for the location. ACTION: Clerk / Chair
No application – 10A High Street	Turkish Barber signage, reported to planning enforcement	Planning officer to check if the signage met regulations.

24.120.2 Planning decisions by LPA – Noted

Application ref / Address	Description of Works
ZB24/00482/LBC 13 Station Road	Listed Building consent for 5 windows The decision on this proposal was: Granted.
ZB24/01917/CAT Firbeck House 1 Easby Lane	Application for works to a tree in a Conservation Area The decision on this proposal was: Granted.
ZB24/01635/FUL East Angrove Farm	Conversion of vacant barn to form a bar and seating area with associated wc's. Permanent siting of 2No. containers, 1No. 30ft fully

	converted as a Catering Kitchen, 1no. 30ft Split as Storage and Staff. New Orangery. The decision on this proposal was: Granted .
ZB24/01764/FUL 1A Bridge Street	Proposal is to position a Air Source Heat Pump (ASHP) within 1m of the boundary. The decision on this proposal was: Granted .
ZB24/01860/TPO Chartersmead Easby Lane	Application for works to trees subject to a Tree Preservation Order 1990/16 - T9, T11, T12, T13, T14, T15 - Remedial works to remove overhanging branches from trees extending over a public footpath and neighbours garden. The decision on this proposal was: Granted .
ZB24/01874/FUL Great Ayton Cricket & Football Club Leven Park	Application for construction of Brick Building 3.7m x 3.0m built on side existing building for storage of grass cutting machinery The decision on this proposal was: Granted .
ZB24/01360/LBC Langbaugh Hall	Listed building consent for the replacement of single glazed timber sash windows and door, with timber Slimlite double glazed timber sash windows and door, as shown in the amended plans received 16/10/2024. The decision on this proposal was: Granted .

24.121 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions attached.

24.121.1 Correspondence for discussion-

From	Details
24.121.1.1 Resident	Request to have a commemorative bench Low Green looking towards Marwood Drive. The resident had stated that they would be happy to pay for a new metal bench to replace an old bench if any were any without plaques. The Clerk confirmed that there were two wooden benches on Low Green which needed work, and one could be replaced with a metal bench. RESOLVED: Councillors were happy with the proposal but agreed to meet and look at suitable locations before the Clerk confirmed. Clerk to organise meeting. ACTION: Clerk
24.121.1.2 Studio Botez	Cost for emails for Clerk and Councillors, 30GB storage (to be distributed across all councillors, e.g. 10GB for the Parish Clerk and the remaining storage split between Councillors); Each councillor would have his/her own email address and login credentials, POP3/IMAP; Secure connection (SSL); Spam & Anti-virus protection; Webmail access - Cost: £18 + VAT per month Proposal to make changes to website to become WCAG2.2 compliant. The Clerk informed that she had attended training sessions on new website regulations and the .gov.uk domain and whilst the government was not insisting on this change she believed this may be required in the future and she was gathering further details before approving changes which did not include the .gov.uk domain. RESOLVED: Deferred until additional information provided. ACTION: Clerk
24.121.1.3 NYC	Information on Vehicle Activated signs - solar powered VAS with a standalone post approx. £4500+VAT. If there is a suitable lighting column (carriageway type), approx. £3500+VAT. The only signs permitted were the speed limit reminder type that activate with a SLOW DOWN message. The Chair reminded that the speed tube information did not meet average speeds for the Police to support any changes. Cllr Moorhouse informed that Police did advise North Yorkshire Council of any areas of concern and that she had no funding at present and would not hear about Locality grant availability until May 2025. Councillors agreed that despite Police offers of additional speed checks these had not been noted within the village. Speed Watch initiatives were discussed which were run by volunteers in the community and children drawing signs which could be made into road signs. RESOLVED: Councillors agreed that statistics did not justify the spend at this time and would look at encouraging some local signs. ACTION: Councillors
24.121.1.4 Stokesley and District Community Care Association	Request to attend a Parish Council meeting to explain the work of CCA and ensure that Parish Councillors know what CCA can do for residents and spread the word around community and to ascertain if councillors would be interested in becoming a trustee of CCA. The Clerk advised that she had informed that this was not possible at the December meeting due to the large number of items to discuss. She had informed that she would advise nearer to the time if it was possible to fit this onto the January meeting. ACTION: Clerk
24.121.1.5 Rotary Club	In October 2025, The Rotary Club would be celebrating its 60th year. Proposal of seeking permission to erect a metal seat to mark the occasion. The site for the seat with the council

From	Details
	approval would be in the park by the waterfall and would contain the Rotary Wheel as the main gate leading into Suggitts field provided previously. It was noted that there were several benches there already and a request for the Parish Council to suggest a suitable site. RESOLVED: Councillors to look at Waterfall Park and Low Green to see the number of benches there before a decision was made. Clerk to organise meeting. ACTION: Clerk

24.121.2 Correspondence for information

NYC	Parish Liaison meeting – Clerk attended and was given updated contact details of officers.
Climate Action Group	Photos from floodplain meadow showing prevention scheme in action.
Northumbrian Water	Water sewage treatment works start November, until the end of August 2025. Location of site, just north of the A173, no significant disruption expected, but an increase in construction traffic.
HarBus	From Saturday 16 November 2024 a Saturday service will be introduced on the 18, operating to the same timetable as on Mon-Fri. An initial period of a year, usage to be monitored to assess if this will continue. Councillors discussed concerns that signage at the bus stop in Stokesley did not reflect the changes and that the return journey time was too early in the day. It was commented that the times of the bus services available were not spaced out to enable the two services to be viable. RESOLVED: Clerk to comment. ACTION: Clerk
NYC Environmental Protection	Information of complaint made about burning on allotment site from a nearby resident. Images received of thick black smoke from the burning on Sunday 17 th November at approximately 8am. Concern that things other than garden waste being burned due to the darkness of the smoke. If the burning occurs again, to conduct a site visit to ensure that nothing other than garden waste is being burned. PC emailed tenants to advise and remind of tenancy agreement.
NYC	Great Ayton Calendar £5 at GA Discovery Centre
Resident	Fallen tree in river, investigated and found to be a branch which will break up and wash away
NYC	Parish liaison team meeting attended, and contacts received, parish portal to close 9.12

24.122 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
24.122.1 Village Appearance and concerns	Grass cutting across village	The Chair and all attendees at the meeting gave thanks to Mr Marley for the appearance of the village this year since the team had taken this on. It was agreed that a meeting was still required to discuss requirements for next year. Clerk to arrange meeting and any issues to be looked at and any additional machinery such as a lighter weight strimmer and more robust ladders to be approved by committee involved. The Clerk informed that the team were currently completing hedge cutting, they had been unable to cut the Wildflower Meadow and wild area in the Cemetery as the flailmower was still not repaired and not due back from Sam Turners until March. RESOLVED: To instruct Gary Frankish to complete these works as per his quotation. ACTION: Clerk
24.122.2 Benches Bins	maintenance continuing when possible To discuss locations and collections	To continue when space available to varnish benches indoors Meeting organised with Operations Officer 6.12.24 to discuss bins including ones at the path at the side of the play park, one at path next to cricket field, removed waste bin at Sams Bakery site and to question the frequency of the road sweeper. Clerk to confirm site meeting location. ACTION: Clerk
24.122.3 Allotments	Allotment report provided Community Orchard	Gardens cleared and being let to new tenants, working party met and maintenance of gardens to be agreed. Report and proposal discussed earlier in the meeting.

Item	Information	Action / Comments
	Proposal	
24.122.4 Facilities	Yatton House	Meeting held to discuss 20ft container location, The Clerk was still awaiting quotations for a container and would forward details and planning application information when these were available. ACTION: Clerk Request from Yatton House to support British Heart Foundation defibrillator installation. Installation cost £440 + VAT - £528. Confirmation received that the unit would have no annual maintenance costs as part of the grant. RESOLVED: Councillors discussed the unit and approved this spend. ACTION: Clerk
	Play Area	Fencing being installed 9 th December
24.122.5 Village events	Christmas events	Christmas tree erected Carols on the Green 16.12.24 7pm – Chairs charity collection to be for ‘Action for Children’. Clerk to collect 500 carol sheets from church. QR code added to poster to enable people to obtain words on mobile phones. ACTION: Clerk
	Food event Summer 2025	To progress further ideas for music/stall numbers. Clerk to organise a meeting. ACTION: Clerk
Updates from Parish Councillors	Great Ayton Twinning Assoc	Cllr Greer engaged with group as the Parish Council representative – main concern of the group was continuity. It was agreed that the Twinning Assoc, needed to ensure that when the exchange children were visiting this was advertised and events could be organised with a larger involvement of the community. Cllr Greer to feedback that the Parish Council were supportive and could liaise to ensure something appropriate when the group visited. ACTION: Cllr Greer
	Off to a Flying Start training sessions	Cllr Mason attended training, and Clerk was to forward information received from the session. Councillors to contact Clerk if any clarity was required. ACTION: Clerk
24.122.7 Any update from Parish Council Team	Website Accessibility	Training attended and meeting held with Studio Botez. To approve Accessibility Statement and To consider updates to website to upgrade to wcag2.2 regulations and options to change to .gov.uk domain – Awaiting further information. ACTION: Clerk
	Verbal update	Any verbal update Cllr Greer questioned the responsibility for footbridges and was advised to contact NYC via Cllr Moorhouse. ACTION: Cllr Greer

24.123 Financial Reports

24.123.1 To receive and approve items on the Accounts Report. Receipts and Payments to 3rd December 2024 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

ACCOUNTS REPORT

Receipts

<u>Paid From</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
Yatton House	rent	1.11.24	£500.00
M&B Rea	funeral fees November	26.11.24	£2,300.00
Nat West	Interest	31.10.24	£0.06
		TOTAL	£2800.06

Payments

<u>Paid to</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
Nat West	Bank charges 5.10-1.11	1.11.24	DD £ 42.40
Sam Turner & Sons	bolt and bracket for garage	1.11.24	£ 18.48

North Yorkshire Council	Advance charges for monthly bin collection	1.11.24	DD £ 69.23
Radius UK Fuels	diesel for van	3.11.24	DD £ 48.99
The National Allotment Ass	Membership from 7.12	9.11.24	£ 66.00
Radius UK Fuels	petrol for grasscutter	10.11.24	DD £ 40.10
Valda Energy	electric parish centre and cemetery	12.11.24	DD £ 40.24
Sam Turner & Sons	stihl universal harness	15.11.24	£ 42.99
Everflow	water to all meters 18.12.24-17.1.25	18.11.24	DD £ 822.75
YLCA	Off to a flying start training 2 sessions	20.11.24	£ 70.20
Valda Energy	electric public conveniences	16.11.24	DD £ 63.70
BNP Paribas Leasing	Grasscutter monthly fee	18.11.24	DD £ 456.00
Lex Autolease	Van lease rental	18.11.24	DD £ 473.67
Sam Turner & Sons	Xmas tree silage bag ties x 7 and cable ties x 100	25.11.2	£ 14.85
Sam Turner & Sons	parts to move & fix allotment tap	26.11.24	£ 38.35
Sam Turner & Sons	parts to move & fix allotment tap	26.11.29	£ 23.26
Sam Turner & Sons	parts to move & fix allotment tap	26.11.24	£ 16.80
Gary Frankish	collect/install and remove Xmas tree	26.11.24	£ 340.00
Alan Dale	dig and fill graves 8th and 18th	26.11.24	£ 750.00
Hope Education	6 packs of 6 rolls Tork T8 toilet paper	27.11.24	£ 151.14
Cleaning & Support Services	Complete risk assessment & on site training	25.11.24	£ 240.00
		TOTAL	£3829.15

24.123.2 To approve precept for 2025/2026– The Clerk had circulated information on the budget position and forecast together with suggested precept allocation. She recommended that the precept be retained at the current figure for this year. **RESOLVED:** Councillors discussed the figures and approved. Clerk to request precept of £185,000.

ACTION: Clerk

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Next Meeting –Tuesday, 7th January 2025 7pm at the Discovery Centre.

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk